



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>N.S.S. Hindu College, Changanacherry</b>
• Name of the Head of the institution	<b>Prof.( Dr.) Sujatha. S</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>04812420090</b>	
• Mobile no	<b>9847538700</b>	
• Registered e-mail	<b>nsshcchy@gmail.com</b>	
• Alternate e-mail	<b>drsujathas1@gmail.com</b>	
• Address	<b>Perunna P O</b>	
• City/Town	<b>Changanacherry</b>	
• State/UT	<b>Kerala</b>	
• Pin Code	<b>686102</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated to Mahatma Gandhi University</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Semi-Urban</b>	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Mahatma Gandhi University				
• Name of the IQAC Coordinator	Dr. Anilkumar S				
• Phone No.	04812420090				
• Alternate phone No.	04812420090				
• Mobile	9446045664				
• IQAC e-mail address	nsshcchy@gmail.com				
• Alternate Email address	drsujathas1@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.nsshinducollege.org/wp-content/uploads/2023/07/2020-21.pdf">https://www.nsshinducollege.org/wp-content/uploads/2023/07/2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Four Star	70-75	2000	17/04/2000	16/04/2005
Cycle 2	B++	82.1	2006	17/10/2006	16/10/2011
Cycle 3	A	3.04	2017	27/11/2017	26/11/2022
<b>6.Date of Establishment of IQAC</b>			17/04/2000		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution	Building	RUSA	2021-22	6500000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Organized International/ National Seminars / State workshops for faculty / Administrative staff/ students.		
Strengthening of Placement Training		
Conducted Activities for Promotion of Universal Values and Ethics		
Structured feedback mechanism		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Resolved to organize International/National Seminars / State Workshops for Faculty and students</p>	<p>PG &amp; Research Department of Malayalam National Seminar on Bhaashayum Saankethika Vidyayum in association with IQAC and in collaboration with Mahatma Gandhi University, on 16th November 2021 at NSS Hindu College, Changanacherry PG &amp; Research Department of Economics National Seminar on Dynamics of Human Health, Environment and Well-Being From the Lens of Behavioural Economics in association with IQAC and in collaboration with Mahatma Gandhi University on 30th November 2021 at NSS Hindu College, Changanacherry. PG&amp;Research Department of Mathematics National Seminar on Discreet Mathematics and Mathematical Computing in association with IQAC and in collaboration with Mahatma Gandhi University, on 6th and 7th January 2022 at NSS Hindu College, Changanacherry. PG &amp; Research Department of Physics International Conference on Advances and Applications in Physical Sciences in association with IQAC and in collaboration with Mahatma Gandhi University, from 7th to 11th March 2022 at NSS Hindu College, Changanacherry. PG &amp; Research Department of English International Conference on Shifting Paradigms in Narratives in the Age of Pandemic in association with IQAC and in collaboration with Mahatma Gandhi University, 6th and 7th April 2022 at NSS Hindu College,</p>

	Changanacherry. PG Department of Commerce National Seminar on Sustainable Business Practices: Social Innovations and Social Entrepreneurship in association with IQAC and in collaboration with Mahatma Gandhi University, on 11th April 2022 at NSS Hindu College, Changanacherry
Strengthening placement training	In association with Hedge School of Economics conducted training programme for undergraduates in Commerce and Economics in Banking and Financial Services.
Collaborative activity for Skill development	In collaboration with Rubber Board, Kottayam conducted training programmes for Science undergraduates in the subject area concerned
Structured feedback mechanism	Collected feedback from stakeholders

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Management	31/03/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	13/02/2023

**15. Multidisciplinary / interdisciplinary**

1. Irrespective of the discipline the university curriculum promotes interdisciplinarity through language, literature and environment education. 2. The core and complementary courses address issues on Gender, Human rights and environment. 3. The open course in the UG syllabus provides academic flexibility for students. 4. Seminars,

research projects, publications/presentation of papers promote interdisciplinarity, 5. Study tours, industry visits and internships enhance the social and employability skills of students. 6. The institution promotes interdisciplinarity by offering students a number of add-on and value-added courses on various topics that encourage knowledge acquisition in addition to what is prescribed in the curriculum. 7. Extension activities make them community oriented.

#### **16.Academic bank of credits (ABC):**

Being an affiliated college, initiatives of credits accumulation and credit transfer are vested with the university.

#### **17.Skill development:**

The university syllabi of all the programmes offered by the college ensure skill development in the concerned subject area. The college offers additional skill development programmes for the promotion of knowledge and skill. Value-added programmes are conducted for students as part of skill development.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The UG and PG syllabus of the course offered at the college, prescribed by Mahatma Gandhi University integrate the rich heritage of India and the traditional knowledge in all disciplines.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College being affiliated to Mahatma Gandhi University strictly adheres to the curriculum, and syllabi prescribed by the University. The University itself has clearly stated the programme outcomes and course outcomes regarding every programme offered by it which is stated in the syllabus/curriculum. At the College, the staff and students are informed of these outcomes at the very onset of their teaching or learning the prescribed syllabus for each semester.

#### **20.Distance education/online education:**

G-suite facility is used to enable an inclusive learning environment during Covid pandemic. Organised International and National seminars for faculty and students. Faculty members attended FDP in the online mode.

### **Extended Profile**

#### **1.Programme**

1.1	35
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	No File Uploaded
<b>2.Student</b>	
2.1	2087
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
2.2	170
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded
2.3	748
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	No File Uploaded
<b>3.Academic</b>	
3.1	90
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	118
Number of sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	82
4.2 Total expenditure excluding salary during the year (INR in lakhs)	343
4.3 Total number of computers on campus for academic purposes	92
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The College follows the curriculum formulated by Mahatma Gandhi University. The process of curriculum design by the Boards of Studies is through the participation of Member Colleges and professional bodies. Several faculty members have been on the Boards of studies. The institution has undertaken various programmes for curriculum development and implementation. There has been active involvement of the faculty in various seminars, workshops and discussions for curriculum development and implementation organized by professional bodies and Board of Studies of different disciplines. Departmental meetings are convened to develop curriculum implementation strategies. Industrial visits provide a practical edge to classroom teaching. In remedial and bridge classes, the gaps between the entry behavior and expected learning outcomes of students are remedied. For slow learners and students from different streams remedial classes, bridge courses, coaching and tutorials are conducted free of cost. Experts on various subjects are invited; and there are tie-ups with industries and research bodies in this regard for regular updating and knowledge dissemination. Question papers and videos pertaining to various subjects are available in the college library.</p>	



File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Planning and organization of teaching, learning and evaluation schedules begin ahead of the academic semester. Academic Calendar : Based on the university's academic calendar, the academic departments prepare annual calendars at the beginning of each academic semester. Orientation for the newly admitted students, annual day, guest lectures, industry visits, study tours, seminars, conferences, workshops, alumni and parents meetings and sports activities find a place in the annual calendar of the college. Teaching Plan : Meetings of faculty members are convened and subjects are allotted to teaching staff, who, then, prepare lesson plans, teaching modules, PPTs, guest lectures, assignments and tests. Students' knowledge, skills and academic entry behavior are assessed. appropriate methodologies for specific modules are identified. Work diaries are attested by the respective head of the department and the Principal. Evaluation blueprint: During the orientation programme and the initial days of the semester, students are given a clear understanding of the scheme of evaluation, division of marks based on attendance, tests, assignments and skill development records and other activities organized in the classes. Records of all these are maintained by the respective faculty. The institution keeps a track of the progress of students through continuous assessment and conduct of examinations.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University**

**A. All of the above**

**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the curriculum and syllabus adopted by the college for the majority of courses, appropriate weight is given to gender education, climate change environmental education, human rights, national development and national integration. Students are provided the basis to mould a strong character, enabling them to pursue diversified fields of studies in nation-building, topics of the research projects of students cover diversified issues on climate change, environment, human rights, national development and integration e,tc. The academic and extension programmes and activities conducted by Subject Associations, National Service Scheme, National Cadet Corps, Women's Cell, and Academic and Literary Forums are oriented towards the attainment of these objectives.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

25

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

748

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may**

A. Feedback collected, analyzed

<b>be classified as follows</b>	<b>and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

731

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

161

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Systematic evaluation methods are in place to monitor and assess the academic performance of the students and keep track of his/her progress through continuous evaluation from the time of admission till the end of the course. After identification of higher learning

ability through the internal evaluation process, students are further encouraged to participate in inter-collegiate and inter-university competitions, cultural fests, workshops, and seminars which would help nurture and enhance their abilities. In addition to these, training/ workshops by resource persons and motivational talks are arranged to enhance their skills and become effective participants in the learning process. Students in danger of dropping out during the course of the programme due to low performance or inability to cope with the learning process are recommended for tutorials and remedial coaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2087	90

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college maintains a student-centric thought, and all departments offer learning opportunities that support students' overall development. Combining traditional lectures with interactive learning techniques, such as seminars, PowerPoint presentations, group discussions, debates, quizzes, peer teaching, etc., engages various literacy skills and ensures that students actively participate in the learning process. Students learn to think critically, be creative, and deliver information effectively through assignments and seminars. Through social engagement, N.S.S. and N.C.C. activities, case studies, and projects on current trends and topics pertinent to the subject promote experiential and participatory learning. Participation in conferences, workshops, and paper presentations fosters research aptitude. Intercollegiate competitions, clubs, and sports help students develop their talents

and create a dynamic personality.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools are regularly used by the teachers of the College for the efficient and systematic mentoring of the students. Desktops with high-speed internet facilities are available in the Centralized Computer Laboratory. The faculty, students, and researchers are provided access to e-resources through INFLIBNET and DELNET. The library offers the facility to download and read e-resources using Amazon Kindle. Reprographic centers in the campus allow users to print and photocopy academic materials.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

90

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

56

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

446

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.



Write description within 200 words.

Internal evaluation is a continuous assessment of a student's performance. The external evaluation is the University examinations at the end of each semester. Internal assessment per course is done on the basis of the student's performance in class tests, assignments, seminars, viva voce, and attendance. A consolidated mark list is prepared at the end of every semester by the teacher in charge. The consolidated grade sheet is then forwarded to the University. The dates of the internal and external examinations are published in the College Handbook and also announced in advance to ensure timely preparation. The departments maintain an internal mark register of students which helps to give a clear assessment of the progress of each student with regard to in-semester exams, assignments, seminars, and viva. Parent Teacher-student meetings are conducted and parents/ guardians are informed about the progress of their ward which gives enough scope for timely advice and guidance to students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination-related grievances have an open, timely, and effective resolution process. Mark lists are displayed on the department notice board before the internal marks are uploaded to the university website. Students are given the opportunity to be aware of the marks awarded for each evaluation criterion. Grievances reported if any, shall be redressed appropriately. The students can apply for revaluation/recomputation of marks if they are dissatisfied with the marks awarded to them.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College being affiliated to Mahatma Gandhi University strictly adheres to the curriculum, and syllabi prescribed by the University. The University itself has clearly stated the programme outcomes and course outcomes regarding every programme offered by it which is stated in the syllabus/curriculum. At the College, the staff and students are informed of these outcomes at the very onset of their teaching or learning the prescribed syllabus for each semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Using a variety of assessment mechanisms, including internal exams, tutorials, mentorship, remedial instruction, assignments, projects, seminars/presentations, alumni feedback, etc., the attainment of learning outcomes is methodically examined. PTA meetings are another venue for informing both parents and students about the learning objectives. The notice board posts the results so that students can keep track of their progress overall. The program's educational goal is evaluated yearly by alumni surveys, internal and external audits, placement records, and employersatisfaction surveys. The college periodically assesses such feedback, and the IQAC then takes the appropriate action to address any issues raised by the respondents with the program's outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

458

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.nsshinducollege.org/wp-content/uploads/2023/07/SSS-2021-22.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

By developing human resources and advanced facilities, the institution has created an ecosystem for innovations and other efforts for the creation and transmission of knowledge. In order for the students to gain from prominent people' expertise, the university has taken a special interest in inviting them to webinars and conferences. Teachers are encouraged to take refresher courses and FDPs. Faculty members are motivated to conduct research, participate in professional development courses, and arrange conferences, seminars, and workshops, so they can stay current on new advancements and impart their knowledge to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

63

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through a variety of extension activities, the college ensures that students develop holistically and become responsible citizens. The institution strives hard to get students interested in social activities and to inspire them to build an equitable community based on moral principles.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

200

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

4

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is committed to its students' holistic and educational growth. It provides the physical infrastructure and instructional resources required to accommodate 14 Undergraduate, 11 Postgraduate, 10 Research centres, and 2 add-on courses.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has facilities for outdoor - (Football, Volleyball, Basketball, Badminton courts, and a 200-meter track) indoor games (Caroms, Chess, Table Tennis) indoor games (Caroms, Chess, Table Tennis) There are two pavilions and gymnasium. The Health and Fitness Clubwork alongside the Physical Education Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

62

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Fully automated with an integrated Library Management System by Koha software.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3.6**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

152

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

ICT-enabled technology is being used by the students for their Seminar presentations. The students and Teachers are provided with free internet facilities in the library, as well as in the Computer lab. For effective management of internal exams and other reprographic requirements, a centralized printing and scanning facility is available. For the purpose of introducing students and teachers to the newest technologies, orientation programs are held.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

92

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution** A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2.7

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Management monitors the infrastructural facilities of the college. The office staff, support staff and personnel working on pay roll and contract basis shall synchronize to follow appropriate procedure for associating with contractors to execute electrical, plumbing and carpentry work etc. Campus hygiene is maintained by a team of housekeeping staff during the working hours. The Canteen Committee regularly inspects and surveys the hygienic conditions of

the canteen and the quality of food prepared and served there. The laboratory equipments are maintained by lab technicians and supervised by the concerned department heads. Calibration, repair, and maintenance of sophisticated types of equipment are carried out by technicians of the concerned company which supplies them. Prime importance is given to safety and laboratories are equipped with fire extinguishers and First aid kits. Special attention is given to maintaining and update the library resources to meet the academic and research needs. The playground, various courts, sports equipments and gymnasium are supervised and maintained by the Physical Education department. The classrooms are maintained by the non-teaching staff and monitored by the Administrative department. Periodically, necessary repairs are made to furniture, instructional materials, electronic equipment, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

60

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

14

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

267

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

267

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

148

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)



**during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students of the college participate in the following academic and administrative bodies - College Union, National Service Scheme (N.S.S), National Cadet Corps (N.C.C), Student Grievance Redressal Cell, Department Associations, ,Library committee , Women Cell and various clubs. The College Union is made up of a Chairperson, vice-chairperson (reserved for female students), General Secretary, two University Union Councilors, College Magazine Editor, Arts Club Secretary, and two lady representatives. The College Staff Council has chosen a staff advisor for the College Union. The magazine editor compilesthe literary efforts of students and teachers of the college and publishes the college magazine once in a year with the help of a staff editor and magazine committee. Two university union councilors are representatives from the college to the university union where various academic issues and grievances of students are addressed. The sports council consisting of a secretary and representatives from each association assists the Physical Education Department in organizing sports, games, and tournaments. The College has two NSS units functioning under two programme officers with two volunteer secretaries who are elected from the volunteers. The NCC Army and Navy wing have Senior Under Officers and three Under officers each from among the cadets.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

26

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

14 Departments in association with IQAC conducted Annual Meeting of the Alumni and collected Feedback regarding the performance of the institution, in general and departments in particular. The suggestions are welcomed and are incorporated in the further advancement of the institution. Active participation of the Alumni as resource persons in the National /International/ Regional Seminars/ Workshops of the subject department organised by NSS Hindu College Changanacherry.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Management has vested the Principal with the authority to lead the College for the fulfilment of the stated mission. The curricular and co-curricular programmes of the College are effectively carried out by specific committees constituted for the purpose. The Principal delegates duties to the faculty members in accordance with their expertise and interest. Each department is required to make an annual departmental plan at the beginning of every academic year and submit it to the Principal. Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan All departments and committees are asked to prepare action plans at the beginning of the academic year. On the basis of the evaluation of the activities by the IQAC along with the feedback from the faculty and students, the Principal and the College Council scrutinise the feasibility of the said activities. It is then incorporated into the institutional strategic plan. The smooth and efficient implementation of these plans is accomplished through the various committees under the charge of co-ordinators. Interaction with stakeholders and proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders. The College makes efforts to build a healthy relationship with all its stakeholders namely staff , students, parents, alumni and ensure their involvement in the development of the College. A well organised PTA contribute in their own capacities to the development of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution uses a different form of participatory governance and decentralisation. The management, principal, faculty, staff, and students work together to implement and manage the institutions various policies. It is essential for making sure that the institutions administrative and academic issues are resolved through a process of group discussion and decision-making. To ensure the efficient completion of various tasks and responsibilities, numerous committees including the Grievance Redressal Cell, Research Development Committee, Anti-Ragging Cell, Internal Examination Committee, etc. are formed. The IQAC of the college is instrumental in designing and assuring the quality of the Institution. Research Development cell promotes researchoriented activities such as workshops, seminars etc. that help the students to enrich knowledge. Two practices of decentralization and participative management during the last year are: 1. Arts Fest and Annual Athletic Meet 2: Conduct of College Union Election. College Union Elections during the year 2020 - 21 was not carried out due to pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The first institutional step in ensuring students' wellbeing is the Student Induction Programme, which assists first-year students in acclimating to their new environment. The students are given an overview of the institution's policies, practices, mission, and vision as well as its culture, rules, CBCSS norms, and Graduate Attributes. There is also an explanation of the services given and the goals of the various student forums. The SIP also features a primary discussion by a respected individual and life skills

training. Under the auspices of various forums, programs are organized for the improvement of students' soft skills, leadership abilities, interview skills, and mental and physical wellness. Facilities for mentoring and counselling are provided.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is governed by the Manager, NSS Management. As the academic and administrative authority, the Principal is assisted by the Staff Council and the IQAC. Faculty, Staff Council, and IQAC recommend proposals for quality augmentation, infrastructure development and student welfare, collecting feedback from stakeholders. Heads of Departments supervise their respective units, with the assistance of the professors, The class teachers monitor the students' academic progress. The administrative office functions under the superintendence of the Administrative Assistant. Student support forums are coordinated by the faculty and students. Anti-ragging Cell, Discipline Committee, Grievance Redressal Cell and Internal Complaints Committee, etc. have been constituted to ensure a safe and welcoming academic atmosphere.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

**Teaching staff:** Duty leave to staff members for attending various training programs /orientation/refresher courses/ workshops/seminars. Maternity leave and Paternity leave as per Govt. norms. Casual leave of 15 days. Free Internet facilities. Vehicle parking facilities. Canteen facilities at a subsidized rate Refreshment Area. Multi Gym Facilities  
**Non-teaching Staff:** Casual leave of 15 days for lab attenders and 20 days for office staff . Maternity leave and Paternity leave as per Govt. norms. Free Internet facilities. Vehicle parking facilities. Canteen facilities at a subsidized rate. Refreshment Area. Multi Gym Facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

17

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution uses the Performance Based Appraisal System (PBAS) for teaching faculty in accordance with the UGC's regulations. The performance-based appraisal forms are delivered by the faculty to the IQAC. Teaching and learning, student feedback, evaluation, research-related activities, and co-curricular and extracurricular activities are all included in the teaching staff's rating. Teachers who receive updates on their performance at each level use the performance appraisal for career advancement as well. Teachers are recommended to upgrade themselves if there is a need for improvement on their part. Additionally, the duties assigned to faculty members as part of their extracurricular and extension activities are taken into consideration while evaluating them. At the end of each academic year, the non-teaching staff is also assessed based on their performance, and recommendations are made for improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly. Internal audits are conducted annually by the financial accounting team constituted by the management. They look in to the



discrepancies if any, in the institutional accounts and are subjected to immediate rectification. Internal audit is followed by the external statutory audit by the government which is also conducted annually. In case the committee lodges any auditory objections, the college rectifies it. The report submitted after the audit will be in compliance with these rectifications. This robust mechanism ensures that the institution's finances are managed properly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Salary for Teaching and Non-teaching Staff

2. State and Central Government scholarships for students

3. UGC fund for infrastructural development, research projects, workshops and seminars;

4. P.D fund for the purchase of laboratory equipment and library books, conducting Union activities etc.

5. RUSA fund for the infrastructure development

**6.Funds for National Service Scheme (NSS) activities**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The primary responsibility of the Internal Quality Assurance Cell (IQAC), a vital component of the institution, is to enhance the performance of the institution as a whole. It makes a substantial contribution to the institution's improvement of its academic and administrative performance and works to achieve the aims of research and quality improvement. Our college plays a significant role in providing value-based education and is deliberate and particular about students' intuitive development. Our main goal is the holistic development of the academic field through excellence and research, and our eco-friendly, green campus offers students a calm environment conducive to their intellectual growth. This year, there were significantly more A grades and ranks at the UG and PG Levels. Throughout the year, seminars, webinars, workshops, tests, discussions, and other events were conducted and certificate and add-on courses were offered to participants who wanted to expand their knowledge and abilities. To encourage rigorous learning, regular and periodic counseling, remedial classes, tutorial sessions, mentoring, peer teaching programmes, career guidance, etc. were also offered. The college's research output is also a testament to our efforts in this area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC reviews its teaching-learning process, structures &**

methodologies of operations, and learning outcomes through structured feedback mechanisms. Collected Feedback from stakeholders and reviewed and action taken appropriately.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Through curricular and extracurricular activities including seminars, webinars, invited speakers, poster displays, counselling, etc., the college has started a number of initiatives for gender equity and sensitization. The college's Women Cell strives to promote the overall development of female students. There is a strong mentoring system in place at the institution to help students with their academic, emotional, social, and cognitive growth.

**Additionally, the campus has restrooms for women and girl students.**

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management - Separate bins are positioned at various departments and throughout the campus for solid waste management and for proper trash segregation at the source. Waste materials like cardboard, plastic, metal, glass, newspapers, and other stationery items are carefully gathered, separated, and sold to authorized vendors for recycling. There are committees that deal with the minimization of trash, and the main focus is to minimize, reuse, and recycle the garbage. To keep the campus tidy, frequent waste collection is done.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>C. Any 2 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>A. Any 4 or All of the above</b>
<ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>A. Any 4 or all of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The college instills in its students a sense of accountabilitygives**

numerous opportunity for people to become conscious of their responsibilities to society. Sanitizers were produced and given away free of charge to the Police and Health Departments' frontline COVID combatants by the Department of Chemistry. Our institution serves the needs of students from Lakshadweep and other educationally underdeveloped areas, as well as students from all of Kerala's districts. The diversity of the student body, especially students from Socially and Economically Backward Communities (SEBC), is a reflection of the college's dedication to fostering an inclusive culture.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is conscious of the need to educate students and staff members about their duties and rights under the constitution as well as their responsibility as citizens. Online Programmes are conducted

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

**A. All of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Students are properly informed about significant occasions, holidays, and regional, State, National and International commemoration days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Atmayanam-During the post-pandemic, support and empower the students and community. Organized Medical Camps in collaboration with Mannam Ayurveda College, Pandalam for the residents of ward 1,2 and 37 of Changanacherry, Muncipal Corporation.The post-covid patients had a lack of food and health issues. Students collected veggies from Organic Farming, a project of the NSS Unit that provided vegetables, while the Department of Chemistry made and distributed sanitizers in the area. The NCC Units provided meal packs.Around 200 people got benefitted from this medical camp.



File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college, which has a rich tradition spanning seven decades, plays a significant role in providing education that is based on values and is intentional and particular about students' intuitive development. Our top priority is the comprehensive development of the academic field through excellence and research, and our eco-friendly, green campus offers students a calm environment conducive to their intellectual growth. This academic year too significantly more students received A+ grades and bagged university ranks. Throughout the year, seminars, webinars, workshops, tests, discussions, and other events were planned, and certificate and add-on courses were offered to participants who wanted to further their knowledge and abilities. The college's research output is also a testament to our academic brilliance. Regular and periodic counselling, remedial classes, tutorial sessions, mentoring, peer teaching programs, career support, etc. were also offered to promote rigorous learning.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Upgrade the Post Graduate Department of Commerce into an approved research centre of MG University.
2. Fully automated library with RFID.
3. Smart class room facilities
4. Online certificate programmes for students
5. Extension activities to support students and community.

